



2022  

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2023



INFOR  
MATION  
BOOK



815-877-0077

[www.evolvedance.com](http://www.evolvedance.com)



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## IMPORTANT GENERAL INFORMATION

- Please discuss any placement concerns with your dancer's teacher as soon as possible.
- Please call the studio if your dancer(s) will not be attending class on a given night. Please notify your teacher(s) if your dancer will be absent for an extended period of time.
- Please edit your family account in the Parent Portal for any changes: address, phone number, email, CC information, contacts.
- All preschool, combo, mini hiphop, level, and boys classes will perform in a recital.
- Recital costumes will be ordered after all dancers have been measured and costume deposits are paid.
- Recital Weekend is June 9-11, 2023.
- Detailed information regarding recitals will be provided as the date gets closer.
- A decision will be made by 2:00 p.m. regarding closing the studio due to weather. Call the studio, check television websites, or check our Social Media.
- Special Saturday Dance Days will be held to make up for any days we are closed due to weather. Details will be provided.

## CALENDAR

The studio will be closed the following days/weeks

- Monday, September 5—Labor Day
- Monday, October 31 - Tuesday, November 1—Halloween
- Wednesday, November 23 - Saturday, November 26—Thanksgiving Day
- Monday, December 19 - Saturday, December 31—Winter Break (classes resume January 2, 2023)
- Monday, March 20 - Saturday, March 25—Spring Break (classes resume on March 27)
- Monday, May 29, 2023—Memorial Day

## BILLING PERIODS

Billing does not include days/weeks the studio is closed.

- August 29, 2022 - October 22, 2022
- October 24, 2022 - December 17, 2022
- January 2, 2023 - February 25, 2023
- February 27, 2023 - April 29, 2023
- May 1, 2023 - June 8, 2023

## PAYMENT INFORMATION

- Sessions are for billing purposes only. **Dancers do not need to re-register for each session.**
- Session Fees will be posted to your account before the first day of the session.
- Payment for dance sessions is due the first week of each session.
- Payments should be made through your parent portal or by check to Evolve Dance Company at the studio.
- Full payment is expected if the invoice amount is \$200.00 or less.  
Invoices over \$200.00 may be split, with half of the payment due at the beginning of the new session. **If the remaining balance is not paid within thirty (30) days of the session billing period start date, the credit card on file will be charged for the balance unless special arrangements have been made.**
- Checks returned to Evolve Dance company for any reason are subject to a \$25.00 service charge. Repayment must be made within seven (7) days of notification.
- A deposit for each recital costume and tights for all dances, will be due with the second session payment. This deposit must be paid for costumes to be ordered.

## CHANGES, ADDS, AND/OR DROPS

Please see the receptionist for any changes, adds, or drops to your dancer'(s)' schedule(s). This is necessary to ensure appropriate adjustments to class lists and invoices. Refunds will not be given for mid-session drops. Also, please inform the receptionist of address and contact information changes. Also make the changes in your parent portal.



## ABSENCE POLICY

**DANCE CLASSES**—No credit or refunds will be given for missed classes. However, if the absence is due to illness or emergency, and the studio is notified in advance, a make-up session may be available if recital dances have not begun. Special Saturday Dance Days will be held to make up for any weather-related closings.

**TECHNIQUE CLASSES**—No credits or refunds will be given for technique classes. Make-ups are encouraged with guidance from the artistic directors.

**SOLOS/DUETS/TRIOS**—No make-ups, credits, or refunds will be given if a dancer is unable to make the scheduled time. A make-up or credit will be given if the teacher or studio cancels the class. In a duet/trio situation where one (two) dancer(s) is (are) unable to attend, it will be the choice of the other dancer(s) whether or not to attend the class.

**INJURY OR EXTENDED ILLNESS**— Credits will be given according to the written instructions from the dancer's physician.

## RECITAL INFORMATION

- Recital weekend is June 9-11, 2023.
- If you find that your dancer(s) cannot participate in the recital, please notify your teacher(s) and the receptionist as soon as possible.
- If you need to request a specific day for your dancer(s) to perform in the recital, please notify the receptionist before Thanksgiving break. We will do our best to accommodate your request.
- Please notify your teacher and the receptionist if your dancer will be absent for an extended period of time.
- All preschool, combo, mini hiphop, level, and boys classes will perform in a recital.
- A deposit of \$60 for each recital costume will be due with the second session payment. (Jazz/Lyrical classes have two (2) costumes). This deposit must be paid in order for costumes to be ordered.
- A recital fee of \$60 will be due with the fifth session payment. This will cover a recital t-shirt and a digital delivery of the show. A \$20 fee for each additional dancer in the family will be charged.
- Detailed information regarding recitals will be provided as the dates get closer.



## DANCER DRESS CODE

### ALL CLASSES:

- Jeans are not allowed in any class.
- Any apparel deemed inappropriate by the teacher may result in the dancer being asked to change clothes.
- If a dancer does not meet the required dress code for a class, he or she may be asked to sit and observe.
- A dancer may be asked to remove jewelry.
- Hair should always be pulled back.

### PRESCHOOL AND COMBINATION CLASSES

Any color leotard, tights, dance skirt, bra top, shirt, tank top, leggings, or dance short.

### HIP HOP CLASSES

Comfortable shorts, pants, and tops. (No jeans)

### LEVEL CLASSES

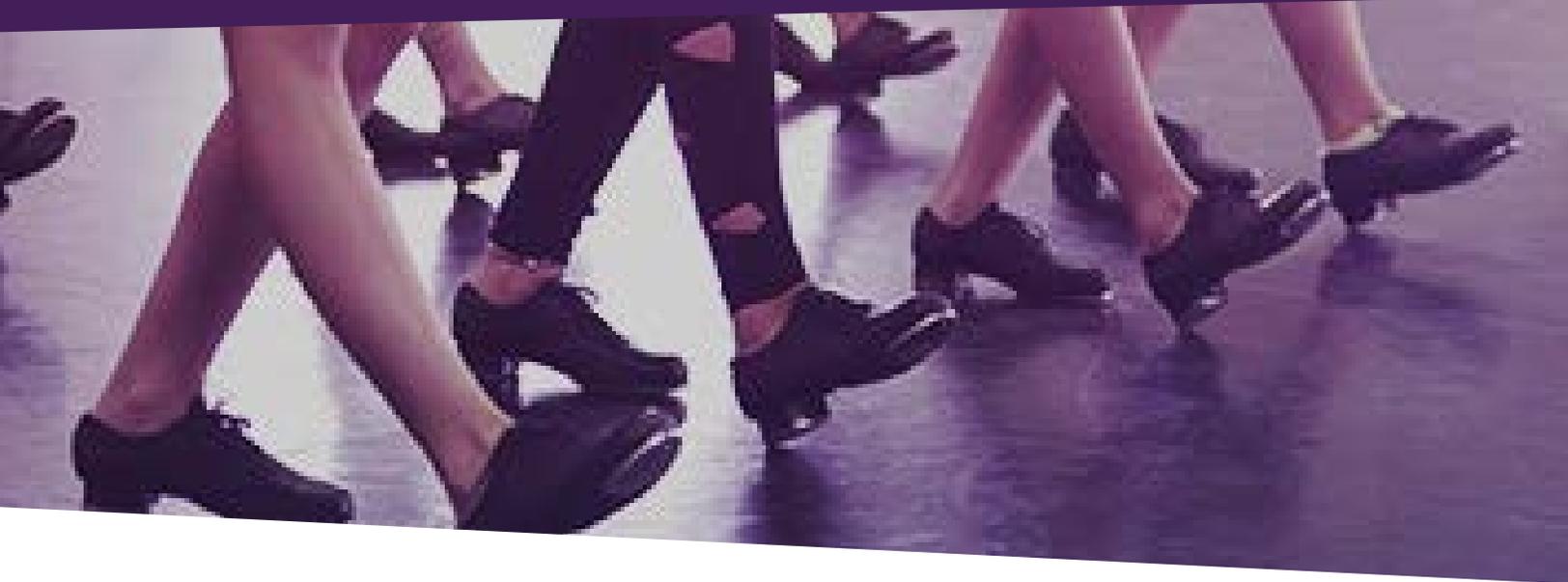
Any appropriate combination of the following: leotard, tights, dance skirt, bra top, shirt, tank top, leggings, or dance short.

### BALLET TECHNIQUE CLASSES

Black leotard, pink tights, hair in tight bun, optional black sports bra

### TAP, JAZZ, AND TURNS & JUMPS TECHNIQUE CLASSES

Any appropriate combination of the following: leotard, tights, bra top, shirt, tank top, leggings, or dance shorts



## SHOE LIST

### PRESCHOOL AND COMBINATION CLASSES

Tap	Black
Ballet	Pink
Jazz (Combo only)	Black

### LEVEL DANCE CLASSES

Tap	Split sole	Black
Jazz	Dance Paws, Foot Undies, or similar	Nude
Ballet	Canvas	Pink
Hip Hop	Any <u>CLEAN</u> gym shoe	

### TECHNIQUE CLASSES

Jazz	Dance Paws, Foot Undies, or similar	Nude
Turns & Jumps	Dance Paws, Foot Undies, or similar	Nude
Ballet	Canvas Ballet Shoe	Pink
Hip Hop	Any <u>CLEAN</u> gym shoe	
Hip Hop - Tap	Split sole	Black

### SOLO/DUET/TRIO CLASSES

Ask your instructor for type, style, and color.

## THE FOOT LODGE

6364 Sebring Way  
Loves Park, IL 61111  
North of the Beef-A-Roo  
on E. Riverside

815-877-4377